The Test Manager is a feature used in the assessment area for creating tests in Blackboard.
Instructors have the option to create a test and deploy it in a Content area.
Tests created in Blackboard that are taken by students automatically record scores in the gradebook. This offers efficient reporting of scores for instructors to access on tests.
Slide 5
Slide notes:
Text Captions: Select Test Manager

Slide 6
Slide notes:

Slide 7
Slide notes:
Text Captions: Select Add Test

Slide 8
Slide notes:
Slide 9
Slide notes:

Slide 10
Slide notes:
Text Captions: Enter in a name for this test.

Slide 11
Slide notes:

Slide 12
Slide notes:
Slide 13
Slide notes:

Slide 14
Slide notes:
Text Captions: Enter in the instructions for this test

Slide 15
Slide notes:
Text Captions: Select Submit

Slide 17
Slide notes:
Text Captions: From the pull-down menu
Select a question type

You can Select Creation Settings as an option, before you add questions. This specifies the points for each question. Or leave the default of 10 points per question.
Slide 18
Slide notes:
Text Captions: The Either/Or type has been selected

Slide 19
Slide notes:
Text Captions: Select GO

Slide 20
Slide notes:
Text Captions: Enter in the question text.

Slide 21
Slide notes:
Text Captions: Select GO.
Slide 22
Slide notes:
Text Captions: There are 10 points for this question

Slide 23
Slide notes:

Slide 24
Slide notes:
Text Captions: The Horizontal view has been Selected to display answers.

Slide 25
Slide notes:
Text Captions: Select the pull-down menu to view answer label options
Slide 26
Slide notes:
Text Captions: True / False
has been selected.

Slide 28
Slide notes:

Slide 29
Slide notes:

Slide 30
Slide notes:
Text Captions: Enter in feedback
Slide 35
Slide notes:
Text Captions: Enter in feedback for the incorrect response

Slide 36
Slide notes:

Slide 37
Slide notes:
Text Captions: Select Submit
There are options to select for using categories and keywords

Slide 38
Slide notes:
Text Captions: Multiple Choice
has been selected
Select the pull-down menu to add another question
Slide 39
Slide notes:
Text Captions: Select GO

Slide 40
Slide notes:
Text Captions: Enter in the question text

Slide 41
Slide notes:

Slide 42
Slide notes:
Text Captions: There are 10 points for this question
Slide 43
Slide notes: 

Slide 44
Slide notes:
Text Captions: Select the pull-down menu to specify the number of answers

Slide 45
Slide notes:
Text Captions: 4 answers have been Selected

Slide 46
Slide notes:
Slide 47
Slide notes:

Slide 48
Slide notes:

Slide 49
Slide notes:
Text Captions: Enter in the first answer
Select the correct answer for this question

Slide 50
Slide notes:
Text Captions: Enter in the second answer
Slide 51
Slide notes:

Slide 52
Slide notes:

Slide 53
Slide notes:
Text Captions: Enter in the third answer

Slide 54
Slide notes:
Slide 55
Slide notes:

Slide 56
Slide notes:

Slide 57
Slide notes:
Text Captions: Enter in feedback

Slide 58
Slide notes:
Slide 59
Slide notes:

Slide 60
Slide notes:
Text Captions: Enter in the incorrect
response feedback

Slide 61
Slide notes:

Slide 62
Slide notes:
Text Captions: Select Submit
There are options to select for using
categories and keywords
Slide 63
Slide notes:
Text Captions: Select Modify to update the correct answer for this question

Slide 65
Slide notes:

Slide 66
Slide notes:
Text Captions: Select True for the correct answer

Slide 67
Slide notes:
Assessment Creating Test

Slide 68
Slide notes:

Slide 69
Slide notes:
Text Captions: Select Submit

Slide 70
Slide notes:

Slide 71
Slide notes:
Text Captions: You are taken back to the test
Slide 72
Slide notes:
Text Captions: The test questions are in view

Slide 73
Slide notes:
Text Captions: There is an option to specify the order of questions. Select the pull-down menu to modify the order.

Slide 74
Slide notes:
Text Captions: Select Submit

Slide 75
Slide notes:
Slide 76
Slide notes:
Text Captions: Select OK

Slide 77
Slide notes:

Slide 78
Slide notes:
Text Captions: Tests & Quizzes
has been Selected
Select any Content area
to deploy the test

Slide 79
Slide notes:
Text Captions: Select Test
Slide 80
Slide notes:
Text Captions: Select the test you created, Blackboard Assessments.

Slide 81
Slide notes:
Text Captions: Select Submit

Slide 82
Slide notes:

Slide 83
Slide notes:
Text Captions: Select OK
Slide notes:

Text Captions: Select Modify the Test options

Text Captions: You are now ready to Select options for test availability.
Text Captions: Select Yes to make the test available to student users.

Text Captions: Select Yes for the option to create an announcement for this test.

Text Captions: There is an option to Select multiple attempts for students taking a test. You can specify the number of multiple attempts allowed.
Slide 92
Slide notes:
Text Captions: Select this box for the option to Force Completion. This makes students complete the test from start to finish after login.

Slide 93
Slide notes:
Text Captions: Select this box to set the time allowed for taking this test.

Slide 94
Slide notes:
Text Captions: Select time in hours

Slide 95
Slide notes:
Slide 96
Slide notes:
Text Captions: Select the time in minutes.

Slide 97
Slide notes:
Text Captions: Select the box to set the display date and time for the test to be available.

Slide 98
Slide notes:
Text Captions: Select the Display Until box for the test.

Slide 99
Slide notes:
Text Captions: Set the date and time for ending display of the test.
Assessment
CreatingTest

Slide 104
Slide notes:

Slide 105
Slide notes:
Text Captions: You may enter in a Password to
Password Protect the test

Slide 107
Slide notes:
Text Captions: Select the options to specify the type of feedback
displayed to students completing the test.
You may leave the default option to
display the test score in the gradebook, or
Select to hide the score from the gradebook.

Slide 110
Slide notes:
Text Captions: Select all that apply
Slide 114
Slide notes:
Text Captions: The option was selected to display each question one at a time.

Slide 115
Slide notes:
Text Captions: There is an option to randomize test questions.

Slide 116
Slide notes:

Slide 117
Slide notes:
Text Captions: Select Submit
Text Captions: An item for this assessment was automatically created in the gradebook.
Text Captions: You have now completed the process of creating and deploying a Test in Blackboard.