The Early Warning System feature enables instructors to “warn” students of performance issues during the course.

The instructor can set up an initial series of “rules” (by clicking the Early Warning System feature, located within the Assessment section of the Control Panel).

The instructor has the option of monitoring students' performance and choosing to sending out “warnings.”

The Last Access button displays the last date and time the student accessed the Blackboard course.

The Grade Rule button will alert the student if they fall below a certain level.

The Due Date button alerts the student of missed assignment or test deadlines.

The instructor has the option of monitoring students' performance and choosing to sending out “warnings.”

Login to Blackboard, select your course and enter the course’s Control Panel.

Access the Early Warning System in the Assessment area.
Create a warning based on grades, select the Grade Rule button.
Create a warning based on due dates, select the Due Date Rule button.
Create a warning based on student course access, select the Last Access Rule button.

This tutorial will show how to create all three rules.

Select the Gradebook Item from the pulldown menu.
Type in a Rule Name
Using the Grade Rule button.

Use the pulldown menu to define your criteria.
Slide 9
Slide notes:
Text Captions: Type in a Score for the rule.

Slide 10
Slide notes:
Text Captions: Rule Information and Rule Criteria is complete.

Slide 11
Slide notes:

Slide 12
Slide notes:
Text Captions: Click the Submit button.
Slide 13
Slide notes:
Text Captions: Select the Due Date Rule link

Slide 14
Slide notes:
Text Captions: Select Gradebook Item from pulldown menu.
Enter Rule Information and Rule Criteria

Slide 15
Slide notes:
Text Captions: Make a selection from the pulldown menu to specify the students first or last attempt.

Slide 16
Slide notes:
Text Captions: Make a selection from the pulldown menu to define your criteria.
Slide 17
Slide notes:
Text Captions: Rule Information and Rule Criteria is complete.

Slide 18
Slide notes:
Text Captions: Rule Information and Rule Criteria is complete.

Slide 19
Slide notes:
Text Captions: Click the Submit button.

Slide 20
Slide notes:
Text Captions: Select the Last Access Rule link.
Slide 21
Slide notes:
Text Captions: Type in the number of days since last access.
Enter Rule Information and Rule Criteria

Slide 22
Slide notes:
Text Captions: Click the Submit button.
Rule Information and Rule Criteria is complete.

Slide 23
Slide notes:
Text Captions: Make the Rule Available or Unavailable.
Remove the Rule
View all three newly created rules.
To revise a Rule, first click on it's check box. Then you can...
Click the Modify button to revise Rule Information and Criteria.

Slide 24
Slide notes:
Text Captions: Click the OK button to return to the Control Panel.
Important Note!
The "rules" you have created are not constantly running in the background checking for events.
Regularly "refresh" the Early Warning System to run the rules and check for events that will trigger a warning.
This will be covered in Early Warning System Part II.

Questions?
Please contact the Veraldi Instructional Technology Resource Center (VITRC)
• (248) 204-3750
• vitrc@ltu.edu

Slide 25
Slide notes:
Text Captions: The "rules" you have created are not constantly running in the background checking for events.
Regularly "refresh" the Early Warning System to run the rules and check for events that will trigger a warning.
This will be covered in Early Warning System Part II.

Slide 26
Slide notes:
Text Captions: Please contact the Veraldi Instructional Technology Resource Center (VITRC)
• (248) 204-3750
• vitrc@ltu.edu

Slide 27
Slide notes:
Text Captions: This concludes Part I of the Early Warning System tutorial.
Thank you.