



Instructional Technology Support - VITRC 248.204.3750 [vitrc@ltu.edu](mailto:vitrc@ltu.edu)

## Blackboard Faculty FAQs

### Topic: Workflows

#### Question: How do I check the status of a Workflow?

**Answer:** The **Check Progress** link enables you to monitor the progress of all workflows in which you are participating. This includes workflows you have started and workflows in which you are assigned actions.

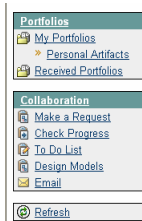
1. Log in to your **Blackboard** account.

2. Select the **Content** tab.

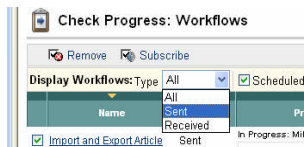


The content system portal opens.

3. Select **Check Progress** link under Collaboration menu.



4. Click on a **workflow link** to view its status.



5. The **Workflow Detail** page lists all participant's status and comments.



## For Further Support Please Contact

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