



Instructional Technology Support - VITRC 248.204.3750 vitrc@ltu.edu

Blackboard Faculty FAQs

Topic: Blackboard Grade Center Statistics	
<p>Question: How do I view Student Statistics?</p> <p>Answer:</p> <ol style="list-style-type: none"> To view Student Statistics in the Grade Center click inside the box to the <u>left</u> of the student's name Place your cursor in the box with the student's name and left click on the down arrows. From the drop-down box, select User Statistics. Scroll down to view the statistics calculated for this student for the full Grade Center. To view statistics for another student; go to the User text box at the upper-right of the screen. Click on the down arrow and select the user name and then click Go. Scroll down to view this student; when finished, click OK. 	<p>Question: How do I view Column Statistics?</p> <p>Answer:</p> <ol style="list-style-type: none"> To view Column Statistics in the Grade Center, go to the column name; left click the down arrows located to the right. From the drop-down menu, select Column Statistics. <i>Note: this displays statistics such as average, median, and standard deviation.</i> To view statistics on another column, select the column name from the action box at the upper right of the page. Click Go. Scroll down to view. When finished, click OK.
<p>Question: How do I view data for all grade submissions?</p> <p>Answer:</p> <ol style="list-style-type: none"> In the Grade Center, Select Grade History from the Action Bar. <i>Note: The Grade History records all changes to grades within a course.</i> Scroll down to the bottom of the page. To the right of Display Entries from Past, select a data parameter from the drop-down menu, e.g., 14 days Click Go. To <i>sort items to display</i>; click on a column heading, e.g., <i>Date</i>. The column will display in descending alphabetic, score, or date order, based on the column chosen. 	<p>Question: How do I export and download the Grade History File?</p> <p>Answer:</p> <p>To export the Grade History, follow these steps:</p> <ol style="list-style-type: none"> In Grade History, click Download from the Action Bar. Select Tab (.xls file) for the Delimiter Type Select Yes to Include Comments or No to Exclude them from the download. Click Submit. Click Download. Click Save. Select a place on your computer to store the file. Click Save. When the download is complete, click Close; click OK. <p>To Clear Grade History (clearing leaves no data in History) click Clear All Grade History from the Action Bar. Note: This action is final and cannot be reversed! To preserve data, download the Grade History before clearing it</p>

For Further Support Please Contact

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