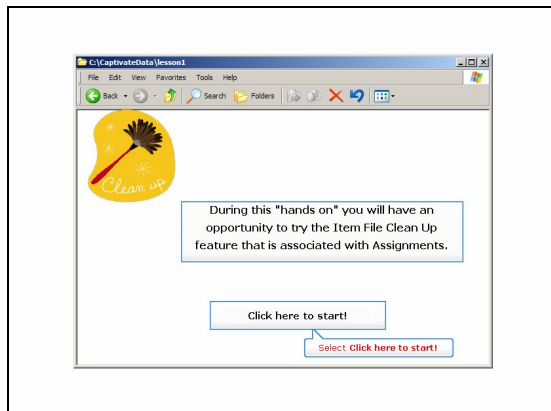


Slide 1

Slide notes:

Text Captions: Item File Clean Up Feature



Slide 2

Slide notes:

Text Captions: Select Click here to start!

Click here to start!

During this "hands on" you will have an opportunity to try the Item File Clean Up feature that is associated with Assignments.

**Overview**

**Assignments submitted by students appear in the Gradebook where instructors can access and grade them.**

**The Item File Cleanup enables the Instructor to remove Assignment files submitted by students.**

**This includes:**

- files submitted by students,
- files the Instructor has attached to the Assignment, and
- files the Instructor has included with feedback.

Slide 3

Slide notes:

Text Captions: Overview

Assignments submitted by students appear in the Gradebook where instructors can access and grade them.

The Item File Cleanup enables the Instructor to remove Assignment files submitted by students.

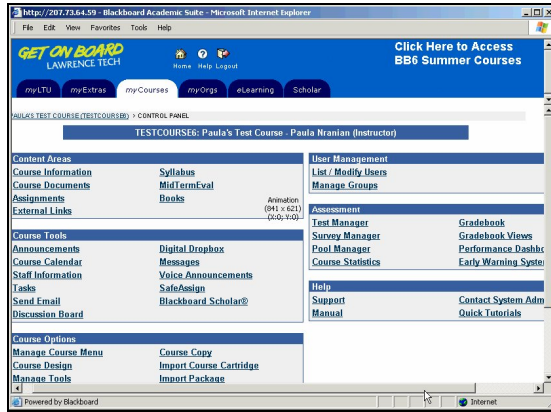
This includes:

- files submitted by students,
- files the Instructor has attached to the Assignment, and
- files the Instructor has included with feedback.

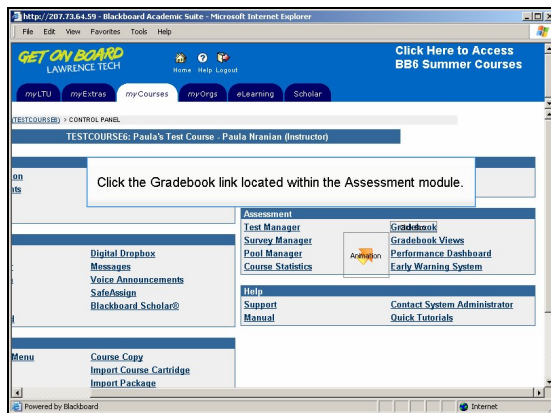
Slide 4

Slide notes:

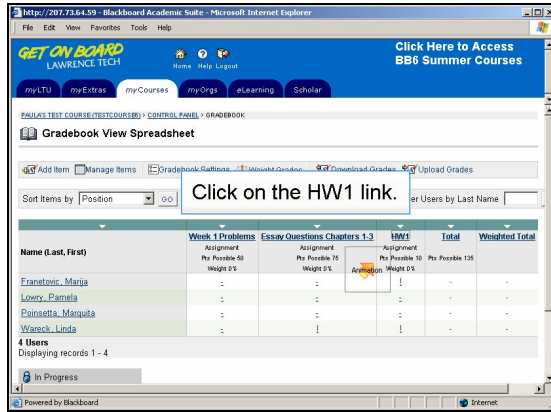
Text Captions: To begin, enter the course Control Panel.



Slide 5  
Slide notes:



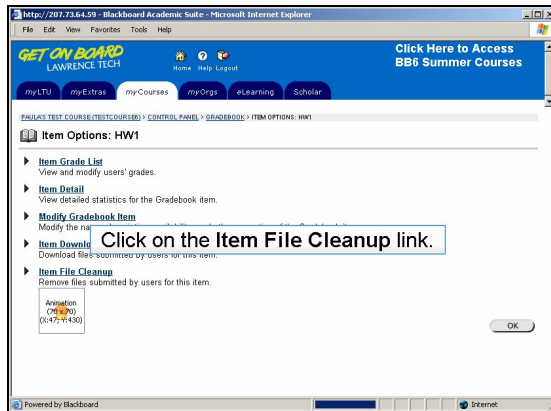
Slide 6  
Slide notes:  
Text Captions: Click the Gradebook link located within the Assessment module.



Slide 7

Slide notes:

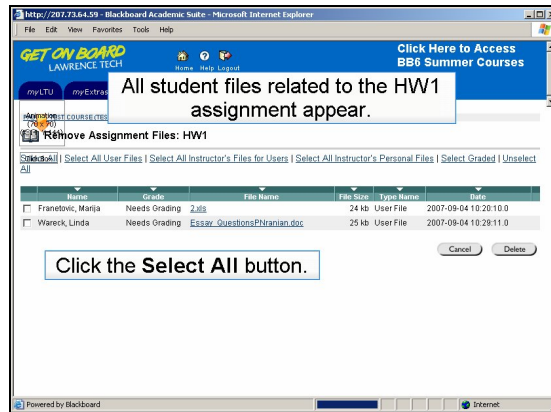
Text Captions: Click on the HW1 link.



Slide 8

Slide notes:

Text Captions: Click on the Item File Cleanup link.

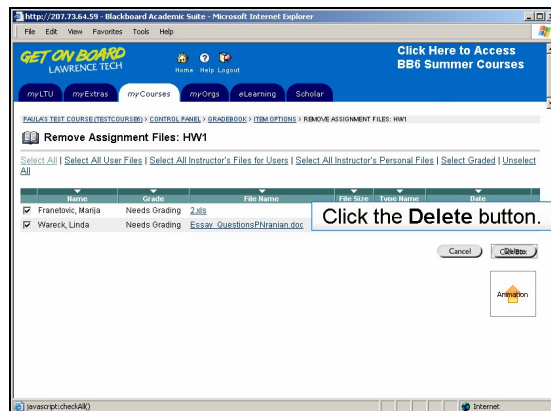


Slide 9

Slide notes:

Text Captions: All student files related to the HW1 assignment appear.

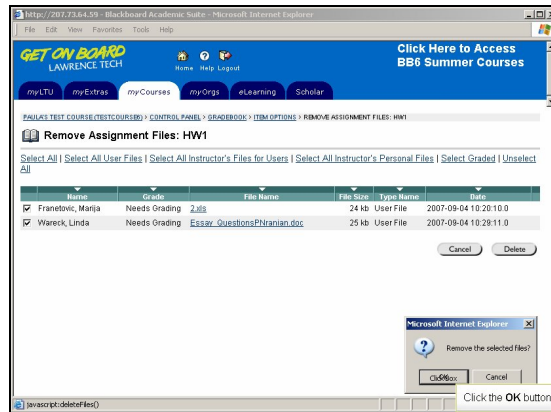
Click the Select All button.



Slide 10

Slide notes:

Text Captions: Click the Delete button.

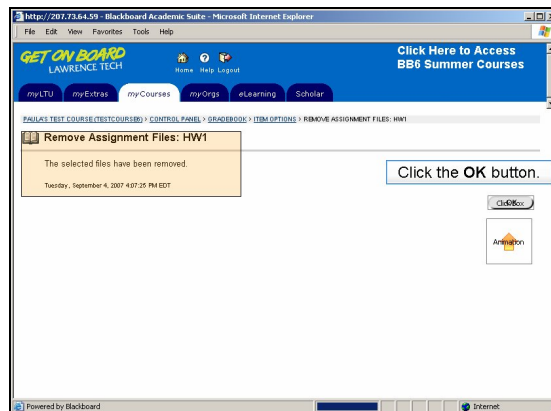


Slide 11

Slide notes:

Text Captions: Click the OK button

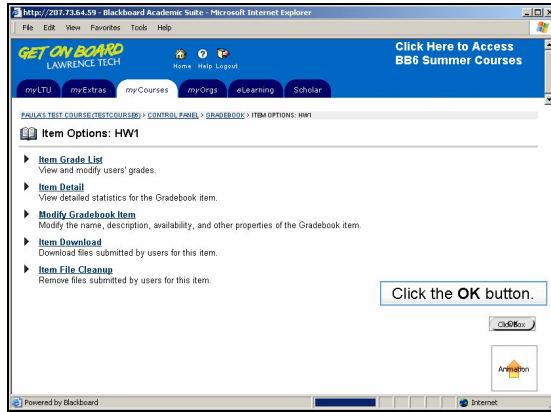
Click the OK button



Slide 12

Slide notes:

Text Captions: Click the OK button.



Slide 13  
Slide notes:  
Text Captions: Click the OK button.



Slide 14  
Slide notes:  
Text Captions: This concludes this interactive demonstration!  
Thank you!