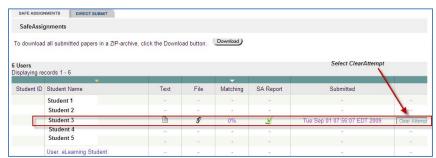
How Do I Clear a Safe Assignment Submission Attempt and Allow Students to Resubmit?

- 1. Login to your Blackboard course and select **Control Panel** from left-hand side menu
- 2. Select SafeAssign located in the Course Tools section
- 3. Scroll through the list of SafeAssignments, under the assignment name select >>View
- 4. A listing students records will be shown; to the extreme right of the student's submission click on **Clear Attempt** (Figure 1)



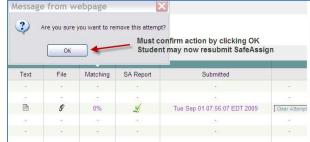


Figure 2 Clear Attempt

Figure 1 Confirm Action

- 5. Confirm that you want to remove assignment (Figure 2)
- 6. Confirmation screen will indicate that the attempt was cleared; click **OK**; will return to the Safe Assignment listing
- 7. Student may now resubmit the assignment