

What is the Grading Schema?

The Grade Center Grading Schemas feature allows you to assign percentage ranges to specific grade displays. For example, a student's score on a quiz that has 100 possible points is 88. In a Grading Schema in which a percentage of 87.5 to 89.5 equal a B, this score results in a B. If the grade display **Letter** option is chosen, the B will display to the Student.

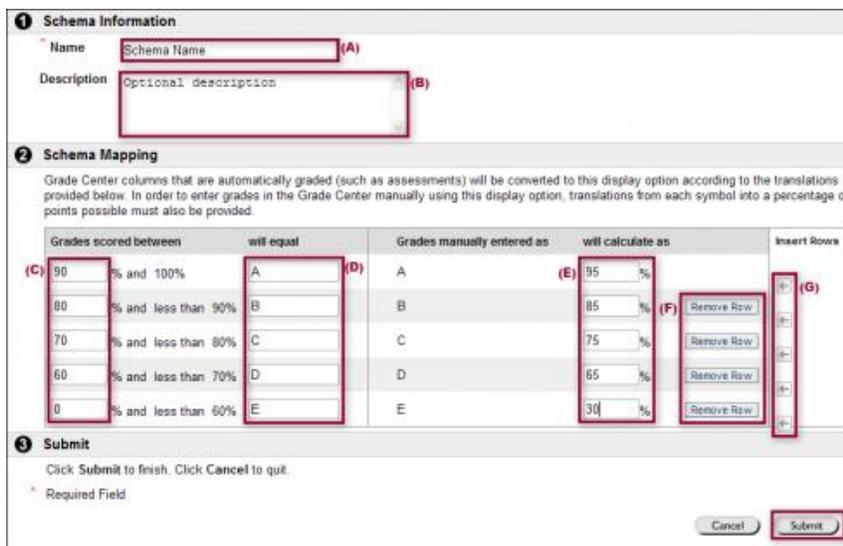
How do I create a grading schema?

You can either change the default Letter schema or make a **copy** the default schema in Blackboard and rename.

1. Login to your Blackboard course and select **Control Panel** from left-hand side menu
2. Select **Grade Center** located in the **Assessment** section
3. Once the Grade Center loads, select the chevron  next to the "**Manage**" from the action bar.
4. Blackboard has a "generic" schema called **Letter**. To the right of the schema select **Copy**. A copy of the original, called **Letter(2)** will be added



Select **Modify** to right of the copied schema: **Letter(2)**



Grades scored between	will equal	Grades manually entered as	will calculate as	Insert Rows
(C) 90 % and 100%	A (D)	A	(E) 85 %	(G)
80 % and less than 90%	B	B	(F) 85 % [Remove Row]	
70 % and less than 80%	C	C	75 % [Remove Row]	
60 % and less than 70%	D	D	65 % [Remove Row]	
0 % and less than 60%	E	E	30 % [Remove Row]	

NOTE:

- Each display symbol or letter) must be unique in the Grading Schema.
- The percentage range given for each grade value must begin with the **lesser value listed first**.
- Values must overlap. For example:

A = 90 - 100%,
B = 80 - 90%
C = 70 -80% ...

- a. Type a name for your schema (A)
- b. Add optional description if desired (B)

Grades scored between section

- c. Modify the "**Grades scored between**" (C) scale to show appropriate percentage ranges (enter the lower end of the percentage scale in the text box on the left)

- d. Modify the grade in the text box under the “**will equal**” label (**D**) - if you need values to round up (e.g., 89.5 should round to 90) enter the low value that requires rounding

Grades manually entered as section

- e. **Will calculate as (E)** Enter a number *between* the percentage values to represent the grade. The purpose of this value is when the corresponding letter grade (i.e. - 95 = A) is manually entered as a score, the value will calculate as this value.
5. Remove any unneeded rows (**F**) or add additional rows (**G**)
 6. Click **Submit**; then click **OK** to confirm