

## How do I personalize my Wimba Classroom?

### ***Add a Welcoming Slide: Step 1***

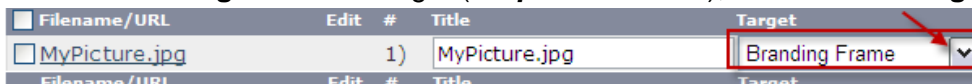
1. Login to your course; select **Communication** from the **Tools** option menu
2. Select **Wimba Classroom** and select room from list
3. Select **Add/Manage Content** from the top menu bar
4. Select **Add & Manage Room Content** to open the **Modify Room Set Up** page
5. Select **Default Content Folder**
6. “**Browse**” to locate saved image or slide you to as a *welcome* page; click **Open** to upload
7. Uncheck the option to display in eBoard (editing tools available); click **Add**
8. Place a checkmark next to the slide to display at class startup and click **Save Changes**
9. Click **Folder List** (right-hand side of screen) to return to the list of folders

### ***Add a Welcoming Slide: Step 2***

1. Under the **Start Content** pane, select **Edit** to the right of **Content Frame**
2. Place a checkmark in the slide to use as your welcome page
3. Click **Save Changes**; close the **Modify Room** window – click (X) top right-hand corner

### ***Add a Personal Picture to Branding Frame: Step 1***

1. Select Wimba Room; select **Add & Manage Room** content; the **Modify Room Set Up** opens
2. Select **Default Content Folder** (if you have previously added content to this folder select **New Content** - top right-side of screen)
3. “**Browse**” to locate your saved picture (resize to 150x150 pixels); click **Open** to upload
4. Uncheck “**Display in eBoard**”; click **Add**; click **Save Changes**
5. Select **Branding Frame** as target (**dropdown arrow**); click **Save Changes**



Filename/URL	Edit	#	Title	Target
<input type="checkbox"/> MyPicture.jpg		1)	MyPicture.jpg	Branding Frame

6. Click **Folder List** (right-hand side of screen) to return to the list of folders

### ***Add a Personal Picture to Branding Frame: Step 2***

1. Under the **Start Content** pane, select **Edit** to the right of **Branding Frame**
2. Place a checkmark for the desired picture
3. Select “**Save Changes**”
4. Click (X) to close window (top right-hand corner) and return to Blackboard
5. Click **Cancel** on the **Add/Manage Content**