Quick Help Guide



Download, Install & Log In to Panopto

Download the Panopto Recorder

You need to install the Panopto Recorder on the computer you will use to record.

- The **Panopto Recorder** can be downloaded from Blackboard after you have configured **Panopto** in Blackboard.
- From Course Tools/Tools/Bb Tools menu, select Panopto Focus Content, then select either Windows / MAC download under Links
- Once downloaded, the Setup Wizard begins the install

Setup Wizard

Blackboard

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Continue through the Setup Wizard by clicking "Next". When installation is complete, click "Close".



Log In the Recorder

Use the "Log in with BB 9 System" option only.





PC: Use the *icon* on the Windows Desktop *or* select Start, All Programs, Panopto, Panopto Recorder to locate the recorder.

MAC: The Panopto recorder is located in the *Applications* folder (you can drag to desktop if desired) or click the Panopto *icon* to open

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Panopto Recorder				Providers: BB 9 Syste	em t]
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Server: Type in: vcapture2.campus.ltu.edu in text box

Providers: Click the down arrow and select BB 9 System

Note: If you find the option for **Providers** is greyed out - go back to **Server** option and at the end of "*edu*" click the *space bar*, this should then allow you to click the down arrow to the right and select *BB 9 System*

On the **Bb** login type in your **Blackboard username;** tab and type in your **Blackboard password**. Check "**Save Login and Password**" option to have

Panopto remember your login

On the Panopto Recorder screen, select Log In

0	Panopto Recorder	
Create New Recording	PANOPTO	Login Not Logged In
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