How Do I Clear a Safe Assignment Submission Attempt and Allow Students to Resubmit?

1. Login to your Blackboard course and select **Control Panel** from left-hand side menu
2. Select **SafeAssign** located in the **Course Tools** section
3. Scroll through the list of SafeAssignments, under the assignment name select >>**View**
4. A listing students records will be shown; to the extreme right of the student’s submission click on **Clear Attempt** (Figure 1)

5. Confirm that you want to remove assignment (**Figure 2**)
6. Confirmation screen will indicate that the attempt was cleared; click **OK**; will return to the Safe Assignment listing
7. Student may now resubmit the assignment